

Room numbers will be posted the first session of each class in the lobby of the School of Social Work building. Please use the attached form to sign up for both the SIFI course and/or an Orientation Session. All programs will be held at the West Hartford Campus with the exception of the **Waterbury session.

Our school has a reciprocal SIFI arrangement with the New York and New England schools of social work. If it is more convenient for you to take this seminar at one of the other schools, please contact the Field Education Office at (860) 570-9161 to let them know where you will be taking the course.

The Seminar provides an opportunity for learning and a forum for the mutual exchange of ideas and concerns related to acquiring the role, knowledge and skills of field teaching. A certificate is awarded for successful completion of the course. This certificate is recognized by our School as well as by schools of social work throughout the New England Region.

School of Social Work Policy on CECs: Any field instructor who wishes to receive CECs for the SIFI **must attend 100% of the 16 hour course**, complete an application and pay a \$15.00 recording fee at the last class. Attendance is taken at each session.

In order to receive a certificate (but not the CECs) you **must attend 80% of the total number of hours of the seminar**.

Sincerely,

Julianne Wayne

Julianne Wayne, Ed.D, MSW
Associate Professor
Director of Field Education

**SEMINAR IN FIELD INSTRUCTION (SIFI)
AND ORIENTATION SESSION
REGISTRATION FORM
2011-12**

Please complete and return to: Field Education Office, 1798 Asylum Avenue, West Hartford, CT 06117-2698 Attention: SIFI Program or Fax to: (860) 570-9311 or email to: Nancy.Urcinas@uconn.edu

(Please Print Information Clearly)

Name			
Email (Required)			
Agency/Department			
Street			
City, State and Zip Code			
Agency Telephone #	()		
Home Telephone #	()	Cell ()	

X	Orientation Session Wednesday, September 7, 2011 9:00 a.m. – 12:00 p.m. You must notify us if you are not able to attend the orientation.																				
	Please choose the SIFI section most convenient for you. Refer to dates in cover letter: The class will be held with a minimum of 10 participants.																				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Section 1</td> <td style="width: 25%;">Wednesday</td> <td style="width: 40%;">9:00 a.m. - 11:00 a.m.</td> <td style="width: 20%;"></td> </tr> <tr> <td>Section 2</td> <td>Wednesday</td> <td>4:00 p.m. - 6:00 p.m.</td> <td></td> </tr> <tr> <td>Section 3</td> <td>Friday</td> <td>9:00 a.m. – 12:15 p.m.</td> <td></td> </tr> <tr> <td>Section 4</td> <td>Friday</td> <td>1:00 p.m. - 4:15 p.m.</td> <td>Macro Focused NO CEC's</td> </tr> <tr> <td>Section 5</td> <td>Friday</td> <td>9:00 a.m. - 12:15 p.m.</td> <td>**Waterbury Campus</td> </tr> </table>	Section 1	Wednesday	9:00 a.m. - 11:00 a.m.		Section 2	Wednesday	4:00 p.m. - 6:00 p.m.		Section 3	Friday	9:00 a.m. – 12:15 p.m.		Section 4	Friday	1:00 p.m. - 4:15 p.m.	Macro Focused NO CEC's	Section 5	Friday	9:00 a.m. - 12:15 p.m.	**Waterbury Campus
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Field Instructor Vita Form <input type="checkbox"/> accompanies this Registration Form	
Complete if a student has already been assigned to you for Fall '10:	
Student's Name:	Method Concentration:
Year of Field: <input type="checkbox"/> First Year <input type="checkbox"/> Advanced Year (2nd year field)	
Student is from: <input type="checkbox"/> UCONN School of Social Work <input type="checkbox"/> Other School _____	

Please do not send a \$15.00 check for CECs at this time. It will be collected at the last SIFI class.